

Public Speaking Course, Spring 2026

Individual Speech Evaluation Rubric



Student: _____ **Class:** _____ **Date:** _____

Read each question and indicate if the statement applies to you (1) or not (0).

<i>Low quality</i>	<i>Poor</i>	<i>Good</i>	<i>Excellent</i>

I. Visual Aids	<i>1 point each</i>	<i>Yes / No</i>
1. Did I prepare 3 to 5 PPT slides?		2
2. Did I use at least ONE line graph, bar chart, or pie chart in my PPT?		0,5
3. Did I point at the information in my PPT while talking about it?		0,5
II. Delivery	<i>1 point each</i>	<i>Yes / No</i>
Introduction:		
4. Did I start with something interesting to get the audience's attention?		
5. Did I state my topic clearly?		
6. Did I explain why my topic is important?		
7. Did I preview the topics I would talk about?		
Speech Body:		
8. Did I include between 3 to 5 main ideas in my speech?		
9. Did I use examples, facts, or figures to support my ideas?		
10. Did I use signposting language to guide my audience? ("first," "next,")		
11. Did I summarize each main idea before moving to the next one?		
Conclusion:		
12. Did I use signposting language to show that I was concluding? (For example, "in conclusion," "to sum up.")		
13. Did I re-state my thesis or main topic?		
14. Did I summarize the main points?		
15. Did I close with a memorable sentence? (For example: a call to action, a question, or a look to the future.)		
Non-verbal elements:		
16. Did I speak in a clear and confident voice? Could my classmates in the back of the room hear me?		
17. Did I stand with good posture?		
18. Did I make eye contact with my audience?		
19. Did I use body language to support my ideas? (E.g.: hand gestures, a smile, etc.)		
20. Did I dress appropriately for the occasion? (No large hats or accessories that cover my eyes or my hands)		
Total Points:		%
Comments:		